In spring 2018 *Møllergata* school will be taking part in piloting a new registration tool in the after school care centre.

As part of this pilot process, the after school care centre will, as of 26 February 2018 (week 9), begin using the IST Direkte system, which is a registration tool for parents, guardians and staff at the after school care centre. The system will be used to digitally sign pupils in and out, register regular arrangements in connection with using places at the after school care centre, regular arrangements concerning collection, and/or other communications between parents or guardians and after school care staff. The plan is for all after school care centres in Oslo to begin using the system when the new school year begins in autumn 2018.

Parent/guardian portal login:

Parents and guardians will be able to log in via the ID portal. Once logged in, they can create their own user names and passwords, which can be used in parallel with the ID portal for easier login.

After logging in, parents/guardians will be able to:

* Register the use of half-day places

Create a regular weekly schedule

* Register regular arrangements

E.g. that “the pupil is collected by his/her grandfather at 15.00 every Wednesday”, or “the pupil goes home with Per at 16.00 every Tuesday”.

* Report absences/days off

Facility for registering illness or other absence. (NB: The teacher at the school must still be informed)

* Register holiday bookings, etc.

A user guide for parents and guardians will be sent out as soon as the system is ready for use. This guide will also contain a simple description of the various features, as well as information about the website for logging in.

A pilot period inevitably involves various challenges and so-called “teething problems” in the system. We ask for your understanding if, as a parent or guardian, you experience any irregularities, or if you receive any unclear e-mails or suchlike. We would also be grateful for feedback on your experience of using the system.